Preliminary list of equipment the Vaticanas will need for their show:

Permanent show:
The matrix of video monitors: (Tokyo 4)

1. At least 16 color 19" (or larger) video monitors, preferable with regular cassette tape to stock up in 4x4 configuration (NTSC)

2. 4 - videodisk players with an interface for synchronization (NTSC)

3. Four channel general sound system

1. Large video monitor or videoprojector with two channel sound system
LIVE PERFORMANCE:
4. Steina & Woody Vasulka, interactive performance using MIDI audio system, laser discs to be performed in Studio N using the matrix of sixteen monitors.
Software: Laser disc
Hardware: All special equipment to be provided by the Vasulkas.

EXHIBITION INSTALLATION:
Please note that the common and absolute requirement for all of the different parts of the exhibition installations is sound isolation and seating.

Re: Woody's ART OF MEMORY is meant to be installed in an acoustically isolated area with seats.
Re: Steina's TOKYO FOUR is really a video wall with substantial sound that emanates from the installation and will also need an acoustically isolated space of its own. Due to it's length of 2½ minutes, museums often provide seating.
Re: Vasulka Retrospective can be done in a variety of ways:
   Continuous playback
   Playback on demand
   Playback on a regular timetable
   Copies available for home rental by museum audience

The Vasulkas would plan two days to install and refine this exhibition. Arrival in Helsinki on April 1.

If all three exhibition segments will share Studio N and each must be acoustically separated, there are also different possibilities:
   Time sharing of the gallery
   Insulating walls constructed

Also, do you have information about the electrical supply in the galleries designated for the exhibition?

EXHIBITION PUBLICATION:
Will there be a pamphlet? Will you need documentation and photographs from us? What is the schedule?
January 7, 1992

Helka Ketonen, Curator
The Museum of Contemporary Art
Fax: 358-0-17446237

Dear Helka,

Thank you for your faxes of January 21 & 27. We hope the following information helps to clarify the exhibition. The photographs have not arrived yet, but from the floor plan - Studio N looks very beautiful.

EXHIBITION TITLE: ?

EXHIBITION DATES: April 3 - ?, 1992
Opening - Friday, April 3
Interactive Performance - Saturday, April 4

We understand that there are four parts to this exhibition/installation/live performance.

EXHIBITION LIST:
1. Steina Vasulka, TOKYO FOUR, 20 min., four channel, continuous loop, color, video matrix of sixteen monitors.
   Software: Laser disc
   Hardware: As per our current understanding - the sixteen monitors to be provided by the museum: the program, synchronizer, and four laser disc playback machines are to be provided by the Vasulkas.

2. Woody Vasulka, ART OF MEMORY, 36 min., color, single channel, large monitor.
   Software: Laser disc
   Hardware: As per our current understanding - the 32 inch monitor (with stereo) to be provided by the museum: laser disc playback machine to be provided by the Vasulkas.

   N.B. In our previous letter we did not address the equipment needed for the retrospective.
   Software: 3/4 inch tape
   Hardware: Sony U-Matic VCR to be provided by the museum?
ARTIST’S/EQUIPMENT/INSTALLATION/TRAVEL/ADMINISTRATION FEE:
It is my understanding that the museum has a preset budget of $23,000 (including transportation, but excluding accommodations in Finland) for the Vasulkas’ exhibition and performance.

As per your fax of January 21 - the museum will provide the sixteen monitors, the four channel general sound system and the 32 inch video monitor (with stereo). You asked about the Vasulkas bringing the video disc players. This will cost:

Pioneer LDV 4400 - $1,000 @ 4 = $4,000

If the Vasulka’s bring the equipment it is not clear to us from the words used in your fax January 21, whether the museum will retain possession of the equipment after the exhibition, or if the equipment will belong to the Vasulkas Inc. Please clarify this.

Now that you are clearer about the equipment costs, I think that we should give you some idea of the expenses for the Vasulkas including their preparation, programming, overhead costs, equipment usage, shipping and travel.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOKYO FOUR installation</td>
<td>$ 5,500</td>
</tr>
<tr>
<td>ART OF MEMORY</td>
<td>3,500</td>
</tr>
<tr>
<td>Interactive Performance</td>
<td>1,500</td>
</tr>
<tr>
<td>Software: laser discs/tapes</td>
<td>800</td>
</tr>
<tr>
<td>Retrospective rental fee</td>
<td>500</td>
</tr>
<tr>
<td>Vasulka Inc. Administration</td>
<td>1,000</td>
</tr>
<tr>
<td>VideoDisc players (four @$1,000)</td>
<td>4,000</td>
</tr>
<tr>
<td>Air transportation</td>
<td>?</td>
</tr>
<tr>
<td>Shipping of Equipment</td>
<td>300</td>
</tr>
</tbody>
</table>

Please note that we do not know what kind of fee Erkki wants for curating the retrospective. Nor do we know your plans for publication expenses.

It is our understanding that equipment will be insured "portal to portal" by the museum for the purposes of the exhibition. Due to the complex preparations necessary for video installation art, the Vasulkas are accustomed to receiving one third of their fee 60 days in advance with the remainder paid on the day of the opening. Can this be arranged?

Warm regards,

MaLin Wilson

MaLin Wilson, Special Projects Director, The Vasulkas, Inc.
Understanding between THE VASULKAS & The Museum of Contemporary, Helsinki, Finland

EXHIBITION DATES: April 3 - 26, 1992
Opening - Friday, April 3

We understand that there are two parts - an installation and a daily viewing.

EXHIBITION LIST:
1. Steina Vasulka, TOKYO FOUR, 20 min., four channel, continuous loop, color, video matrix of sixteen monitors.
   Site: Studio N
   Software: Laser disc
   Hardware: As per our current understanding - the sixteen monitors to be provided by the museum: the program, synchronizer, and four laser disc playback machines are to be provided by the Vasulkas.

2. Woody Vasulka, ART OF MEMORY, 36 min., color, single channel, video projector.
   Site: AUDITORIUM
   Software: Video tape player, 3/4 inch U-Matic or Videodisc, ? format
   Hardware: As per our current understanding - the projector and player are in the museum AUDITORIUM.

THE VASULKAS agree to provide photographs of themselves, stills from their videotapes, and biographies to be used by the museum for the purposes of the exhibition. The museum agrees to return the photographs to THE VASULKAS.

THE VASULKAS agree to be in Helsinki for the installation of the exhibition, to consult with the museum, and to be at the opening of the exhibition. The museum will provide lodging in their apartment and a per diem during the artist's stay, April 1 - 5.

The museum will provide insurance for THE VASULKAS software and hardware during the period of the show, the installation and the dismantling.

The museum agrees to a total fee of $7,500.00, one third to be paid 60 days in advance of the exhibition, and agrees to pay $3,000 for the air travel, to be booked by THE VASULKAS so that they will be in Helsinki for the installation and opening of the exhibition.

Steina Vasulka
Date 3-10-92

Museum of Contemporary Art, Helsinki